

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**FEBRUARY 15, 2022**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; and Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Mark Cook, Public Works Director; Jeremy Johnston, Planning Official; Ken Grannan, Airport Director; Carly Brettmann, Communications Director; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Kristine Foreman, Human Resource Director; Leslie Erickson, HR Representative; Lisa Murray, Administrative Supervisor; Chelsea Loeffers, Health Promotion Supervisor; Neil Caulkins, Deputy Prosecutor; Jerry Pettit, Auditor; Tip Hudson, Extension Agent; Taylor Crouch, Administrative Assistant; Chris Whitsett, Inspector; Clay Myers, Sheriff; Chris Horner, Deputy Prosecutor; and 1 member of the public.

Per Governor Inslee's Proclamation 20-28 et seq., the public was encouraged to join the meeting virtually or in person.

**CALL TO ORDER**

Chairman Osiadacz called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Osiadacz led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

**CERTIFICATE OF RECOGNITION**

**LESLIE ERICKSON**

**SHERIFF**

Sheriff Clay Myers presented Leslie Erickson with a Certificate of Recognition for her outstanding support to the 2022 Kittitas County Reserve Academy 2022.

**APPROVED**  
3/1/22

**APPROVAL OF AGENDA**

Vice-Chairman Wright moved to approve the Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as presented. Commissioner Wachsmith seconded. Motion carried 3-0.

**MINUTES**

DATE	MINUTES
1/19/2022	Mountains to Sound Greenway
1/24/2022	CDS Study Session
1/24/2022	PW Study Session
1/25/2022	Executive Session
1/25/2022	Executive Session
1/31/2022	Office Admin
2/1/2022	Agenda Session
2/1/2022	2PM Public Hearing
2/3/2022	DLR Update
2/7/2022	Office Admin
2/8/2022	HR Study Session

**REQUEST FOR QUALIFICATIONS**

**ENGINEERING SERVICES**

**PUBLIC WORKS**

Approve a Request for Qualifications for on-call consulting services relating to Civil, Structural, and Construction Engineering services, to be submitted by March 3, 2022, at 10:00 a.m. at 925 Industrial Way, Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2022-044**

**TRANSFER OWNERSHIP PARCEL #524833**

**TREASURER**

Approve Resolution No. 2022-044, Order Directing the Kittitas County Treasurer to Transfer Ownership of Tax Title #524833 to Grant County PUD.

**CONTRACT**

**HOPESOURCE**

**COMMISSIONERS**

Approve Amendment No. 2 to Contract HH-2020-002-HopeSource-CIP between HopeSource and Kittitas County, changing the termination date to December 31, 2022.

**MEMORANDUM OF AGREEMENT**

**APPENIX A**

**EXTENSION**

Approve a Memorandum of Agreement between the Washington State

University Extension and Kittitas County, Appendix A, in the amount of \$104,332.00 to provide an extension program from January 1, 2022, through December 31, 2022.

**AGREEMENT                      COMMUNITY HEALTH OF CENTRAL WASHINGTON                      PUBLIC HEALTH**

Approve Amendment No. 1 to the Professional Services Agreement between Kittitas County and the Community Health of Central Washington, relating to the services for the Children and Youth with Special Health Care Needs program, part of the Maternal and Child Health Block Grant, from October 1, 2021, through September 30, 2022.

**CONTRACT                                      DEPARTMENT OF HEALTH                                      PUBLIC HEALTH**

Approve and authorize the Public Health Director to sign Amendment No. 1 to the 2022-2024 Consolidated Contract between the Department of Health and the Kittitas County Public Health Department, beginning January 1, 2022, through December 31, 2024.

**AGREEMENT                                      OPEN SPACE - CONSERVATION TRUST                                      CDS**

Approve the Public Benefit Rating System Agreement (PBRs) Application (OS-21-00035), an Open Space Taxation Agreement with the Kittitas Conservation Trust, for Assessor's Property Tax Parcel No. 20-16-31030-0009.

**MYLARS    TIGER PLAT (LPF-21-00010)    CDS**

Approve the Mylars for the Tiger Plat (LPF-21-00010 & LP-08-00022), for seven (7) lots on 21.06 acres dividing parcel #12132, currently zoned Agriculture 5 but approved under the previous Ag-3 Zoning designation as part of Ordinance No. 2009-149, located east of the City of Ellensburg off of Mission View Drive, submitted by Flying A Land, LLC.

**CALL FOR BIDS                                      OFFICIAL COUNTY NEWSPAPER                                      COMMISSIONERS**

Approve a Notice of Call for Bids to serve as the Official County Newspaper from July 1, 2022, through June 30, 2023, to be submitted no later than 12:00 p.m. on Friday March 25, 2022, in the Kittitas County Commissioners Office, 205 West 5<sup>th</sup> Avenue, Room 108, Ellensburg, WA and to authorize the Clerk to publish said notice.

**AGREEMENT                                      ROBERT K. WEIDNER                                      COMMISSIONERS**

Approve a Memorandum of Agreement between the Evergreen Forest County Group, Robert K. Weidner, Government Relations Advisor to Kittitas County, in the amount of \$10,000.00, to report and receive guidance from information with the Administration and Congress, beginning January 1, 2022, through December 31, 2022.

**RESOLUTION 2022-045****INTERLOCAL - DEPT. OF COMMERCE****AUDITOR**

Approve Resolution No. 2022-045, Authorizing an Interlocal Agreement between the Washington State Department of Commerce, Local Government Division, Community Assistance and Research Unit, for the Community Development Block Grant (CDBG) General Purpose Grant with the Department of Commerce, Contract No. 21-62210-030, in the amount of \$900,000.00 for the Friends in Service to Humanity (FISH-Ellensburg), for the Food Bank and Food Pantry Expansion project.

**RESOLUTION 2022-046****CITY OF ROSLYN****PUBLIC WORKS**

Approve Resolution No. 2022-046, Approving the 2022 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement between Kittitas County and the City of Roslyn, in the amount of \$262,500.00.

**RESOLUTION 2022-047****CITY OF CLE ELUM****PUBLIC WORKS**

Approve Resolution No. 2022-047, Approving the 2022 Distressed County Sales and use Tax Infrastructure Improvement Program Agreement between Kittitas County and the City of Cle Elum, in the amount of \$262,500.00.

**RESOLUTION 2022-048****DEPT. OF ECOLOGY****PUBLIC WORKS**

Approve Resolution No. 2022-048, Authorizing the Chairman's Signature on Washington State Department of Ecology Environmental Restrictive Covenant on Tax Parcel No. 763133, for the Lower County Public Works Maintenance Shop.

**RESOLUTION 2022-049****CITY OF CLE ELUM - SEARCH & RESCUE****SHERIFF**

Approve Resolution No. 2022-049, Authorizing a Lease with the City of Cle Elum for the Temporary Relocation of the Kittitas County Sheriff's Office Search & Rescue Program, in the amount of \$2,500.00 per month rental rate, plus leasehold tax of 12.5%, effective March 1, 2022.

**RESOLUTION 2022-050****UNCOLLECTIBLE DEBTS 2015****SHERIFF**

Approve Resolution No. 2022-050, Authorizing a Write-Off of the Jail Uncollectible Debts Totaling \$30,644.55 Payable to the Kittitas County Sheriff's Office from January 1, 2015, through December 31, 2015.

**CONTRACT****AXON ENTERPRISE, INC.****SHERIFF**

Approve a Contract between Axon Enterprise, Inc. and the Kittitas County Sheriff's Office, in the amount of \$141,960.00, for Vehicle-Based Video Evidence Systems, from December 15, 2022, through December 14, 2027.

**SERVICES****COMPASS DIRECT HEALTHCARE****SHERIFF**

Acknowledge an Updated List of Services for Pre-Employment Screening, with Ellensburg Family Medicine, DBA Compass Direct Healthcare.

**AGREEMENT****EQUITABLE SHARING****SHERIFF**

Approve an Equitable Sharing Agreement and Certification for the Kittitas County Sheriff's Office for FY End Date of December 31, 2021.

**SET PUBLIC HEARING****LEASE AIRPORT PROPERTY****AIRPORT**

Approve Setting a Public Hearing to consider the Lease of County Airport Property, to be held on Tuesday March 1, 2022, at 2:00 p.m. in the Commissioners Auditorium, 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Ave. Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2022-055****UNCOLLECTABLE DEBTS 2015****SHERIFF**

Approve Resolution No. 2022-055, Authorizing the Write-Off of Civil Uncollectible Debt Totaling \$70.00 Payable to the Kittitas County Sheriff's Office, from January 1, 2015, through December 31, 2015.

**AGREEMENT****THOMAS ROWE, Ph.D.****SHERIFF**

Approve a Professional Services Agreement between Kittitas County and Thomas Rowe, Ph.D., to conduct psychological evaluations, conduct interviews of applicants for employment or reserve service, and preparing and conveying reports of psychological findings and applicant evaluations for the Kittitas County Sheriff's Office from March 3, 2022, through March 3, 2023.

**RESOLUTION 2022-056****TOWN OF S. CLE ELUM****SHERIFF**

Approve Resolution No. 2022-056, Authorizing an Interlocal Agreement between the Town of South Cle Elum, Washington and Kittitas County, Washington for Law Enforcement Services from February 18, 2022, through December 31, 2022.

**AGREEMENT****PARKS & RECREATION COMMISSION****SHERIFF**

Acknowledge Grant Agreement No. MLE 123-122, between the State of Washington State Parks and Recreation Commission acting by and through its Marine Law Enforcement Program and the Kittitas County Sheriff's Office, for the Boating Safety Program, in the total amount of \$9,981.99, through September 30, 2022.

Acknowledge Emergency Management Performance Grant Agreement Number E22-217, between the Washington State Military Department and the U.S. Department of Homeland Security, in the amount of \$28,015.00, beginning June 1, 2021, through September 30, 2022.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**RESOLUTION 2022-042**

**OPPOSITION LOCAL INCOME TAX**

**COMMISSIONERS**

Vice-Chairman Wright moved to approve Resolution No. 2022-042, In the Matter of Opposition to Imposition of Local Income Tax. Commissioner Wachsmith seconded. Motion carried 3-0.

**EXECUTIVE SESSION**

At 10:41 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 10 minutes with Clay Myers, Sheriff; Chris Horner, Deputy Prosecutor; and Kristine Foreman, Human Resource Director; to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:51 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:52 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Clay Myers, Sheriff; Chris Horner, Deputy Prosecutor; and Kristine Foreman, Human Resource Director; discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 10:58 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:59 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 15 minutes with Mark Cook, Public Works Director and Kristine Foreman, Human Resource Director; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 11:14 a.m. the Board reconvened out of Executive Session. No action taken.

At 11:14 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Mark Cook, Public Works Director and Kristine Foreman, Human Resource Director; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Possible action anticipated.

At 11:19 a.m. the Board reconvened out of Executive Session. Direction was given to Staff to continue to work with Human Resources.

At 11:22 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for 10 minutes with Neil Caulkins, Deputy Prosecutor; Carly Brettmann, Communications Director; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 11:32 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:32 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Neil Caulkins, Deputy Prosecutor; Carly Brettmann, Communications Director; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 11:37 a.m. the Board reconvened out of Executive Session. The Board provided direction to Staff to how to proceed with assisting the property owners within the Shady Brook Mobile Home Park.


**ADJOURNMENT**

The meeting was adjourned at 11:38 a.m.

**CLERK OF THE BOARD**

  
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Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Laura Osiadacz, Chairman